

11. Credits received under the Exchange Program shall be recognized as follows:

11.1. A university student participating in an exchange program at a university accredited by a foreign accredited higher education institution applies to the rector of the university and requests for recognition of credits accumulated in a foreign HEI.

11.2. Student application must indicate: Name of foreign HEI, faculty, specialty (bachelor, master, doctoral degree), period of study, courses (modules), grades, credits awarded (if applicable), or volume of courses (contact Number of hours).

11.3. The student application must be accompanied by copies of the documentation proving the study abroad and their notarized translation.

11.4. The University informs the National Center for Educational Quality Enhancement about the student exchange program. At the same time, the student should apply to the LEPL National Center for Educational Quality Enhancement to request recognition of educational documents issued abroad.

11.5. Credits accumulated while studying abroad can be recognized on the basis of the National Center for Educational Quality Enhancement's recognition of educational documents issued abroad.

11.6. If the LEPL National Center for Educational Quality Enhancement does not recognize educational documents issued abroad, the student will continue to study at the university from the pre-exchange level.

11.7. A member of the Bologna Process provides a foreign student with a so-called Signing a learning agreement and completing the so-called learning agreement. Issuance of the Transcript of Records in accordance with the special forms developed under the Bologna Process. In this case, the student represents the study

Contract and marks sheet indicating the name of the courses / modules passed, the number of credits and the grade obtained.

11.8. If the foreign HEI fails to provide the student with a contract and marks sheet, then the student must be provided with an official document, certified by the responsible authority and responsible person, indicating: the name of the courses / modules passed, the ECTS credits and the grade obtained.

11.9. If a foreign HEI uses a different system of granting credits not for ECTS credits but for a course of study, then the student must submit an official HEI document indicating their compliance with the European Credit Transfer and Accumulation System (ECTS).

11.10. If the foreign HEI does not have a system for granting credits for study courses, then the student mark sheet (study card, or related document of study) should indicate the volume of each course / module (semester contact hours). Contemporary credits are awarded for these courses.

11.11. If the foreign HEI uses a different score system, not a 100-point score, then the student must submit an official document to the foreign HEI that explains this grading system and its compliance with the 100-point grading system.

11.12. If the student's knowledge assessment system in a foreign HEI does not include scores, but rather Latin letters (A, B, C, D, E, A +, A, A, etc.) or verbal definition (Frequent Good, good, average, satisfactory) and there is no official document explaining this system, transferring the system to the university operating system alive in the following manner:

A + friadi 100

11.13. If the foreign HEI uses the provisions of this Resolution,

Unlike the grading system referred to in paragraph 12, the Commission is authorized to determine the conformity of the grading system with the grading system in force at the university.

11.14. Courses to be taken by a foreign exchange student participating in a university exchange program and / or foreign education at a foreign HEI must be agreed with the head of the relevant educational program (coordinator) and / or the commission in advance.

11.15. The Exchange Program Coordinator of the University confirms the signature of the student exchange agreement. The student will be informed in writing that the foreign HEI courses will be compatible with the university curriculum and with the major and additional core curricula chosen by the student.

11.16. Credits accumulated while studying at a foreign institution are recognized in accordance with the Credit Recognition Regulation.

11.17. As an exception, student