

#### **Article 4. Student Administrative and Academic Registration**

1. In order to gain the right to participate in the study, the student is obliged to undergo both academic and administrative registration in each semester within the timeframe set by the university.

2. Tuition fees at all levels of study at the University shall be determined annually by a resolution of the Academic Council of the University and approved by a resolution of the Representative Council.

3. Students who are partially funded by a state grant must cover the difference between state funding and actual tuition fees within the timeframe set by the university.

4. The agreement between the university and the student shall specify the obligation to pay the tuition fee for the relevant higher education institution, as well as the conditions for making any changes during the entire duration of the educational program. It is inadmissible to increase the tuition fee provided by the University in violation of the terms of the contract. Contract conditions regarding tuition fees must be known for the Unified Entry Exams before registration of entrants. These terms invariably become part of the contract. Students may unilaterally increase their tuition fees in the year of university enrollment in the event of a substantial change in circumstances as determined by the Government of Georgia.

5. The student pays the tuition fee within the timeframe set by the university. In case of failure to pay the tuition fee, the student is suspended.

6. In case of non-payment of tuition fees within the timeframe set by the student, arbitrary participation in the study shall not give rise to his / her right to request recognition of the services received (intermediate assessments).

7. Student participating in exchange program (project)

Must pay the tuition fee for the semester (s)

Completely, after completing a course in a foreign country

Upon continuing your studies at the University (not later than 14 calendar days).

8. In case of needing to study different subjects (credits) according to the "Compatibility Report" compiled after returning to the educational program of LEPL Samtskhe-Javakheti State University, the student who has paid the tuition fee abroad at LEPL Samtskhe-Javakheti State University does not pay extra The sister charges these credits.

9. Request to change the subject chosen during the academic registration is allowed within one month after the beginning of the study process, after which the request for refund or transfer to the next semester on the grounds of non-acceptance of the service is inadmissible;